

ECHO 2022 - Industry Exhibitor Information



April 22-23, 2022

Exhibit space is one customizable virtual booth space. Contact the Office of Continuing Medical Education (OCME) for information. See **Guidelines** and **Exhibit Fee**.

EXHIBIT FEE: \$1,500.00

\$1,500 each space. # of spaces: _____

Total: _____

EXHIBIT HOURS:

Friday 04/22 7:00 am – 6:00 pm

Saturday 04/23 7:00 am – 4:45 pm

GUIDELINES

1. The Exhibit Agreement must be on file with OCME at least 7 business days before the activity is scheduled, unless other arrangements have been made with OCME. Space is provided on a first-come, first-served basis.
2. The Exhibit Fee must be paid before the exhibitor is allowed to set up their virtual space, unless other arrangements have been made in writing with OCME in advance. Fees are non-refundable.
3. OCME reserves the right to refuse exhibits, curtail activities, or close exhibits that do not comply with the Accreditation for Council for Continuing Medical Education policies.
4. OCME will invoice company/organization for additional charges, if any, for specified requirements.

COMPANY/ORGANIZATION INFORMATION (to be completed by Exhibitor)

Entity Name

Representative Name

Email

Phone

Fax

EXHIBITOR AGREEMENT

Reps in Attendance Day-of Symposium

Requirements

PAYMENT METHOD

Credit Card

Visa® MasterCard® Discover® AMEX®

Card #

Check

Make check payable to "Texas Heart Institute" (Tax ID #74-6053200) and reference "Echo 2022" on the check.

Expiration Date:

AGREED

I verify that I am authorized to enter into this Agreement on behalf of the company/organization, and that I have complied with applicable company/organization policies. I agree to comply with the guidelines set forth in this Agreement. I understand that OCME will invoice the company/organization for additional charges, if any, for specified requirements.

Name/Title

Signature

Date

Return completed agreement with check (if applicable) to:

**Texas Heart Institute
Office of Continuing Medical Education
ATTN: Stephanie Jackson
6770 Bertner Avenue, MC 3-276
Houston, TX 77030**

If paying by credit card, please return completed form with credit card information by e-mail or fax to (832) 355-9799.

INQUIRIES:

Stephanie Jackson
Phone: (832) 355-9491

E-mail: sjackson@texasheart.org